

# American Legion Auxiliary

## NATIONAL POLICY

### Reserve Funds

Reviewed by: National Finance Committee Reviewed On: 02-21-2020

Approving Body: National Executive Committee Date Approved: 08-29-2020 **Next Review Date: Spring 2022**

### Policy Statement

It is the policy of the National Headquarters of the American Legion Auxiliary (ALA), a national public benefit 501(c)(19) not-for-profit veterans organization auxiliary headquartered in Indianapolis, Indiana, to maintain reserve funds (reserves) to ensure the stability of the mission, programs, employment, and ongoing operations of the American Legion Auxiliary National Headquarters.

### Policy

1. The ALA National Finance Committee shall annually designate reserves to cover anticipated or unanticipated future expenses outside the budget in specific categories. The named designations will include explanations of purpose and amounts.
2. The ALA National Finance Committee shall present its recommendations for reserves in conjunction with its presentation of the annual budget recommended for adoption by the National Executive Committee (NEC).
3. The ALA National Finance Committee shall authorize disbursements of reserves in accordance with NEC actions.
4. The ALA National Finance Committee shall report the disbursement of reserves to the NEC as part of its annual financial report.
5. Reserves are considered board designated and as such may be undesignated by NEC action.

Date Revised	Description of Revision	Approved by